



NYANGUMARTA KARAJARRI ABORIGINAL CORPORATION RNTBC ICN 7714

NOTICE OF ANNUAL GENERAL MEETING

All members of the Nyangumarta Karajarri Aboriginal Corporation RNTBC are advised that an annual general meeting (AGM) of the members will take place as follows:

Where: Notre Dame Hall, 88 Guy St, Broome WA 6725

When: Thursday 30th November 2023

Time: 9:00am – 3:00pm

Registration from 8:30am - 9:00am

AGENDA

1. Welcome, introductions, proxies, and quorum
2. Check the register of Members
3. Passing of the minutes of the previous general meeting
4. Ranger Reports
5. Appointment of Directors
6. Other business including questions

**A short directors' meeting will be held in the same place directly after the AGM*

DEADLINE FOR TRAVEL ASSISTANCE REQUESTS IS MONDAY 21st NOVEMBER 2023

For travel arrangements and fuel orders please contact Rusel Thomson at the Kimberley Land Council on 0457 251 682 by no later than Monday 21st November 2023.

A copy of the current Rule Book of the Nyangumarta Karajarri Aboriginal Corporation RNTBC can be accessed:

- Online - www.oric.gov.au
- By email - rusel.thomson@klc.org.au
- In person - Kimberley Land Council Aboriginal Corporation, 11 Gregory Street, Broome WA 6725

DIRECTOR APPOINTMENTS

There are currently five (5) directors of the Nyangumarta Karajarri Aboriginal Corporation. The NKAC rule book requires a minimum of six (6) directors and a maximum of twelve (12) directors (rule 7.1).

Directors are appointed for a two (2) year term (rule 7.9). The current directors do not need to be re-nominated. A minimum of one (1) Karajarri director must be appointed at the AGM.

Directors are nominated by the members of the group to which they belong (rule 7.5). Half the directors shall be appointed by the Nyangumarta members, and the other half shall be appointed by the Karajarri members (rule 7.1).

There are four (4) Karajarri director positions and three (3) Nyangumarta director positions available.

Directors must meet at least once every six (6) months and govern the operations of the PBC. Directors have legal duties they have to follow, including declaring conflicts of interest and not using their position improperly.

Before being appointed, a Director will need to apply for a Director Identification Number. Information on how to apply for a Director Identification Number is attached to this Notice.

Please contact Rusel Thomson at KLC if you need assistance in applying for a Director Identification Number on 0457 215 682.

PROXIES

Members may appoint a proxy to attend and vote on their behalf (Rule 6.24 of the NKAC Rule Book).

Members must provide notice of their appointment of a proxy at least 48 hours prior to the meeting by filling in the form attached to this notice.

If you would like to appoint a proxy to represent you, please fill in the form and send it to:

Nyangumarta Aboriginal Corporation RNTBC
C/O Kimberley Land Council
11 Gregory Street
Broome WA 6725

Alternatively, please email the form to rusel.thomson@klc.org.au

SCHEDULE 5 — Appointment of a proxy

Rule 6.24

Type of Notice	Appointment of a proxy to the Nyangumarta Karajarri Aboriginal Corporation RNTBC under Rule 6.24. Under Rule 6.24(d) the Notice must be sent to the contact person at least 2 days (48 hours) before the Corporation's meeting.	
Name of the NKAC Contact Person	To:* Contact person for the Nyangumarta Karajarri Aboriginal Corporation RNTBC	*Copy this Notice to the person appointed proxy also
Name of person appointing a proxy	From: Person appointing the proxy	
Appointing PBC of the appointing member and proxy	Nyangumarta PBC* or Karajarri PBC* (*strike out whichever is not the appointing PBC)	
Name of Proxy	Name of proxy:	
Address of proxy	Address:	
Details of the meeting for which the person is a proxy	Time:..... Date:..... Location of the meeting:..... Attend <u>in person</u> * or <u>by telephone</u> */..... (*strike out whichever does not apply) (tel number where meeting will be held &/or proxy's tel number)	
Power to vote	The person appointed as proxy <u>may vote</u> * or <u>may not vote</u> * (*strike out relevant section)	
Signature of appointing member	_____ [Signature] *INSERT NAME+..... Address:..... Tel No:.....	



FACT SHEET

Director Identification Numbers

What is a Director Identification Number?

A director identification number (or 'director ID') is a 15-digit number given to a director of a corporation (this includes PBC directors). A director has to confirm their identity with the Australian Business Registry Services (ABRS) to get this number. Directors only need to apply for a director ID once. When a director gets a director ID they will keep this number forever.

Do PBC directors have to have a director ID?

Yes, a PBC director has to have a director ID. It is an offence for a director to not have a director ID.¹ Alternate directors must also have a director ID.² A person who is planning to become a director can apply for a director ID.³

When do PBC directors need to apply?

You can apply now if you want to. Applications opened in November 2021. But you must apply by the following dates if you are already a director or if you plan to become a director:

Date when you become a director	Date you must apply
Before 31 October 2022	Before 30 November 2023
From 1 November 2022	Before becoming a director (appointment)

The Registrar may give certain groups of people more time to apply for a director ID.⁴

¹ Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth) (CATSI Act) s 308-20(1).

² CATSI Act s 308-15.

³ CATSI Act s 308-10(3).

⁴ CATSI Act s 308-30(2).

FACT SHEET

DIRECTOR IDENTIFICATION NUMBERS

How do directors apply?

Directors can apply using the myGovID app. This is different from the myGov website. To apply on the myGovID app, directors will need the following documents:

- Tax file number (TFN)
- Residential address as recorded by the Australian Taxation Office (ATO)
- Information from two documents to confirm the director's identity

Examples of documents that a director can use to confirm their identity include:

- Bank account details
- An ATO notice of assessment
- Superannuation account details
- Centrelink payment summary
- Dividend statements
- PAYG payment summary (this is different to an income statement).

Directors can also apply on the ABRS website. If a director (or future director) lives outside of Australia, they can apply using the paper forms on the ABRS website.⁵

What do I do with a director ID?

Once you have a director ID, you need to tell the record-holder of your PBC. This might be your contact person or another director. If you become a director of a different PBC or another Aboriginal Corporation, you need to tell the record-holder of the other corporation.

Will directors get in trouble for not having a director ID?

Yes. It is an offence for a director to not have a director ID.⁶ If a director does not get a director ID in time, they might have to pay a fine.⁷ If a director applies for multiple numbers or pretends to be someone else, they could go to prison for 1 year.⁸ These punishments do not apply if the director (or future director) made an application before the day that they were appointed as a director.

What's next?

If you want further information on director IDs, please contact the KLC on 9194 0100 or email legalsecretary@klc.org.au.

⁵ Apply for your director ID | Australian Business Registry Services (ABRS)

⁶ CATSI Act s 308-20(1).

⁷ CATSI Act s 308-25. The current fines are \$13,320.00, however this may change over time.

⁸ CATSI Act ss 308-40 and 308-45.